

AT 855 O'CLOCK P.M.
JANUARY 8TH,
2025

Regular Session of the Commissioners Court of Donley County, Texas

MINUTES

Monday, January 13th at 9:00 o'clock A.M.

In the Commissioners Courtroom in Courthouse

**STATE OF TEXAS
COUNTY OF DONLEY**

**BE IT REMEMBERED THE HONORABLE COMMISSIONER'S COURT MET IN
REGULAR SESSION, OPEN TO THE PUBLIC,
THIS 13th DAY OF JANUARY, 2025, AT 8 AM. CT. IN THE COMMISSIONER'S COURTROOM
OF THE COURTHOUSE, COUNTY JUDGE JOHN HOWARD PRESIDING, CALLING THIS
SESSION OF THE COURT TO ORDER WITH:**

**COMMISSIONER PCT. 1 DEL ESSARY
COMMISSIONER PCT. 2 DANIEL FORD
COMMISSIONER PCT. 3 GREG WOOTEN
COMMISSIONER PCT. 4 DAN SAWYER
VICKY TUNNELL, COUNTY/DISTRICT CLERK AND EX OFFICIO
CLERK OF THE COMMISSIONERS COURT.
WANDA SMITH – COUNTY TREASURER
THE FOLLOWING BUSINESS WAS TRANSACTED**

- I. Call to Order
- II. Determine if Quorum is present – ALL PRESENT
- III. Invocation- Lance Wood
- IV. Pledge of Allegiance
- V. Public Comment
- VI. Letters to the Court
- VII. Visitors- Sheriff

COMMISSIONER DAN SAWYER WILL NOW BE THE JUDGE PRO TEM OF THIS
COMMISSIONERS COURT.

The subjects to be discussed and considered, or upon which any formal action may be taken
are as follows:

- 1. Approve Minutes for December

TABLED

2. Audit and pay bills for the month of December

MOTION BY DAN SAWYER, SECONDED BY GREG WOOTEN, TO AUDIT AND PAY
BILLS. ALL VOTED FOR.

3. Approval of County Treasurer Financial Report and other office reports

MOTION BY DEL ESSARY AND SECONDED BY GREG WOOTEN, TO APPROVE
TREASURER'S FINANCIAL REPORTS. ALL VOTED FOR

4. Consider- Order that the Commissioners Court is the governing body of

COUNTY ASSISTANCE District No. 1 (City of Howardwick)

MOTION BY DEL ESSARY AND SECONDED BY DANIEL FORD, TO
APPROVE ORDER. COMMISSIONERS COURT IS THE GOVERNING
BODY OF THE COUNTY ASSISTANCE DISTRICT NUMBER 1. ALL
VOTED FOR.

5. Consider- Order of Election for creation of County Assistance District No. 2
(unincorporated Donley County) for purpose of imposition of 2% sales and use of
tax for the purpose of financing the operations of the district.

MOTION BY DEL ESSARY, SECONDED BY GREG WOOTEN, TO
ORDER ELECTION. ALL VOTED FOR.

6. Approve Sheriffs Bond & County Attorney

MOTION BY DAN SAWYER, SECONDED BY DANIEL FORD, TO APPROVE BONDS
ALL VOTED FOR.

7. Consider• County Policy prohibiting certain applications on county devices

MOTION BY DANIEL FORD, SECONDED BY GREG WOOTEN, TO APPROVE
PROHIBITING CERTAIN APPLICATIONS ON COUNTY DEVICES. ALL VOTED FOR.

8. Consider• appointing members for County Historical Committee

MOTION BY DAN SAWYER, SECONDED BY DANIEL FORD, TO
APPOINT MEMBERS AS PRESENTED TO THE COURT. ALL VOTED FOR

9. Select Grievance Committee Members

MOTION BY DANIEL FORD, SECONDED BY GREG WOOTEN TO APPROVE
MEMBERS AS PRESENTED TO THE COURT BY DRAWING MEMBERS FROM
THE LAST 2 Grand Juries.

10. Consider• County Specific initiative (Stacie) COUNTY EMPLOYEE WELLNESS

MOTION BY DANIEL FORD, SECONDED BY GREG WOOTEN TO APPROVE
COUNTY WELLNESS INITIATIVE. ALL VOTED FOR.

11. Consider• Contract with the Donley County Appraisal District

MOTION BY DAN SAWYER, SECONDED BY DANIEL FORD TO APPROVE
AND SIGN CONTRACT WITH THE DONLEY COUNTY APPRAISAL
DISTRICT.

ALL VOTED FOR.

12. Consider• operations at county dump & mower

MOTION BY DANIEL FORD, SECONDED BY GREG WOOTEN,
TO BEGIN COLLECTING NAMES OF ALL PERSONS USING THE COUNTY
DUMP AND REPAIR THE GATE, AS WELL AS ACCEPT THE DONATION
OF A MOWER BY A COUNTY RESIDENT TO THE COUNTY DUMP
.ALL VOTED FOR.

13. Consider• Precinct equipment for right of way project 267,996.45 -\$75,000 down

MOTION BY DAN SAWYER, SECONDED BY GREG WOOTEN, TO APPROVE
PURCHASE OF EQUIPMENT. ALL VOTED FOR.

14. Consider Personnel (deputies) in S.O. and possible budget amendment (Sheriff)

EXECUTIVE SESSION – 12:15 PM

BACK IN TO OPEN SESSION 12:42 PM

AS PER GOVT. CODE 551.074

MOTION BY DANIEL FORD, SECONDED BY GREG WOOTEN TO
APPROVE BUDGET AMENDMENT FOR DEPUTY SALARIES TO
\$60,000 AND \$65,000.00 AT THE DISCRETION OF SHERIFF.

ALL VOTED FOR,

15. Other Business

ENTER INTO AGREEMENT FOR A COST ESTIMATE WITH BRIAN RHODES

AS SELECTED BY COMMISSIONERS, FOR THE CONSTRUCTION OF

EMERGENCY MANAGEMENT CENTER/OFFICES.

MOTION BY DEL ESSARY, SECONDED BY DAN SAWYER TO AGREE TO COST
ESTIMATE. ALL VOTED FOR. JUDGE HOWARD INCLUDED,

Adjourn, Subject to CALL

*STATE OF TEXAS) (COUNTY OF DONLEY
IN THE ABOVE AND FOREGOING MINUTES OF COMMISSIONERS' COURT
IN AND FOR DONLEY COUNTY, TEXAS FOR THE 13TH DAY OF JANUARY,
2025, REGULAR SESSION*

I, THE CLERK, VICKY TUNNELL, ATTEST TO BE TRUE AND CORRECT.

*VICKY TUNNELL, COUNTY CLERK &
EX-OFFICIO CLERK OF COMMISSIONERS' COURT, DONLEY COUNTY TEXAS.*



Called Session of the Commissioners Court of Donley County Texas Monday January

13th at 9:00 o'clock AM.

In the Commissioners Courtroom in Courthouse

SUPPLEMENTAL AGENDA

The subjects to be discussed and considered, or upon which any formal action may be taken are as follows:

1. Consider- updated grant proposal from Texas Historical Commission
(see attached from THC)

MOTION BY DAN SAWYER, SECONDED BY DEL ESSARY, TO ACCEPT
NEW PROPOSAL, CONTINGENT ON FINDING A CONTRACTOR AT RISK,
AND TO ADVERTISE REQUEST FOR QUALIFICATIONS FOR RFQ.
ALL VOTED FOR.

STATE OF TEXAS) (COUNTY OF DONLEY

*IN THE ABOVE AND FOREGOING MINUTES OF COMMISSIONERS' COURT IN AND FOR
DONLEY COUNTY, TEXAS FOR THE 13TH DAY OF JANUARY, 2025, REGULAR SESSION,
I, THE CLERK, VICKY TUNNELL, ATTEST TO BE TRUE AND CORRECT.*

Vicky Tunnell
VICKY TUNNELL, COUNTY CLERK

EX-OFFICIO CLERK OF COMMISSIONERS' COURT, DONLEY COUNTY TEXAS.

